

St Catherine Labouré Pastoral Council Meeting

May 14, 2018

Call to Order – by President Dorothy Swehla at 6:01 pm

Present – Joyce Ford, JoAnn French, Sean Holmes, Katie Napp, Al Parnell, Len Rechichar, John Reed, Dorothy Swehla and Father Fred.

Absent – Michael Orley

Guests – Deacon Michael Holmes, Leonard Venardos

Recorder: Tammy Holmes

Opening prayer – Dorothy Swehla

Reading of Parish Mission Statement:

We, the community of St. Catherine Labouré, empowered by the Holy Spirit, will strive to serve the Gospel message in reaching out as the Body of Christ to serve our brothers and sisters.

Approval of minutes –

Sean made a motion to approve the minutes from March 12, 2018. Joyce seconded the motion. Approved with all in favor.

Call to the public:

None

Public concerns voiced to Council members:

None

Pastor's Report:

Al – commented that he liked the awning over the ramp for the St. Michael Room.

Sean – asked if we are expecting the same amount of people to come here during their remodel? Father replied that their church will be open, only their parking lot will be closed. Their parking lot should be completed in 2-3 months, so the impact would not be for as long.

Dorothy – asked about the CDA meeting Father mentioned in his Pastor's report. Father replied that we don't know what the meeting will cover. He asked if they could do a phone meeting, but they insist on coming here.

Dorothy – asked Father what he meant by the comment regarding the "concerns of the Parish Council regarding the Intentional Disciples" in his Pastor's report. Father replied that he was not aware of the issue prior to Michael Orley bringing it up at the last Knights of Columbus meeting. Len added that he was also shocked when this was brought up at the Knights meeting as he was unaware of any issues the Council had in regard to the Intentional Disciples. JoAnn indicated that she felt Michael did not convey the information that was discussed and given to him at the Intentional Disciples meeting. Father replied that he was given a copy of what Anita gave Michael to read, and this is not what he presented at the Knights meeting.

Committee Reports –

Dorothy – thanked Tammy for putting this report together.

Al – asked if Leona was really retiring from the Hospitality Committee, and if so who will be taking over? Tammy replied that yes, she is retiring. Father indicated that at this time, there is no one who has been asked to take over the Hospitality Committee.

Joann – asked if the greeters were part of the Hospitality Committee, and if so, who would now be in charge of them? Tammy replied that they have not been reassigned at this point.

Len – reported that the heating/cooling unit in the St Francis room has been replaced. The project went well, and the unit is quiet and operating efficiently. Father replied that he is very pleased with the new unit.

Len – the breakfast held on Sunday (Mother's Day) was very well attended. They added Chorizo and eggs to the menu and it was very well received. He would like to see the Knights add a new item every quarter to change up the menu just a bit.

Len – added that the Knights will be doing the BBQing for the Theology on the Grill night on May 18.

Len – complimented the Ladies on the dance on May 4. It was a lot of fun.

Katie – reported that the Ladies just completed their baby shower drive and they donated items collected from the parishioners along with some items they purchased (example: pack-n-play) to Life Pregnancy Resource Center in Chino Valley. Tammy added that the Ladies processed about 25 bundles for the LPRC on Monday morning.

Katie – reported that the Ladies were having a luncheon to honor Cathy Clark, the St. Catherine Labouré Woman of the Year on Tuesday (May 15).

Dorothy asked about the program being offered by the adult morning bible study. What is SYMBOLON? JoAnn replied that the program is available on FORMED.org. Dennis and Marge have done the class before. We also use it for RCIA.

OLD BUSINESS –

• Reach out to former Catholics –

- **Catholics Welcomed Home** - We had 7 people attend the session and all of them are actively attending Mass. Two couples need annulment work, one couple needs a convalidation.
- **RCIA** – 1 person completed his Confirmation at the Easter Vigil. He will be removing his red robe on Pentecost.

• Establish multi-generational programs –

- **Holy Family Ministry** - the Young Adults will be going on hike at Shrine in Yarnell, led by Deacon Holmes. The next Theology on the Grill will be on Friday, May 18 at 5:30 pm with Deacon Holmes doing a presentation on Marriage (the second half of his presentation at the last Theology on the Grill night).

• Increase ministry volunteers –

- As people join the parish, we are getting new volunteers. We have 5 who will be taking their Safe Environment Training Foundation class on May 19.

- **Foster Spiritual Growth –**

- **Intentional Disciples program** – looking into the ALPHA program, the Diocese supports the program. Two people took the latest Intentional Disciples program offered recently. Seven people took the Called & Gifted program this time.

Upcoming Events (May 15 to June 30)

- ❖ Theology on the Grill (Holy Family Ministry) Guest presenter: Deacon Holmes, May 18-5:30 pm
- ❖ Confirmation/ First Communion – May 19 @ 10 am with Father David Kelash, V.F.
- ❖ Just Coffee Sales May 19 & 20 in the hall after Mass
- ❖ Ladies Potluck/Bunco May 21 5:30 pm
- ❖ Olive Wood Gifts from Bethlehem – June 2 & 3 in the hall after our Masses
- ❖ Knights Breakfast June 10 – after morning Masses
- ❖ Ladies Rummage Sale June 22 & 23 (drop off day June 21)
- ❖ Holy Family Ministry – Father's Ordination Anniversary celebration June 24

Parish Newsletter – due by the 15th of the month prior

1. June - Len
2. July – Joyce
3. August - Katie

New Business

- **Budget Approval – Leonard Venardos, FC President**

- **AI** – asked about the line items for the copy machines. We recently spent \$11k to purchase one, and there is a line item for rent for \$7k in budget. Leonard replied that we cannot cancel lease on the XEROX in the office. We have purchased a RICOH copier. Father added that we may want to consider options of sending out for printing. no more leasing of machines.
- **AI** asked about the \$3k budgeted for maintenance on the Road 1 west property. There were no expenses this year. Father replied that we have maintenance, but the tenant has paid them instead of giving us the invoice. Leonard added that we also have costs associated with the lease of the grazing rights on the property.
- **AI** – inquired about our supporting three food banks in the upcoming year. Has the Chino Valley Food Bank resolved the previous issues? Leonard replied that they have been doing better as reported to us by people who work there and are members of our Church. Tammy added that we have several members of our SVdP group who work at the CVFB. Father added that St Mary's Food Bank only comes up once per month, instead of the twice a month they were coming up. We adjusted the amount we were giving to St. Mary's Food Bank and reinstated the donation to the Chino Valley Food Bank. The actual amount of money being given in support of the three Food Banks did not change, just the distribution of the funds.
- **AI** – asked why the maintenance budget was kept the same as the previous year when expenses did not come close to the amount? Leonard replied that we need to put in a number that will allow us to take care of most minor maintenance issues.

This allows us to take care of minor repairs without having to wait for an approval by the Finance Council every time. Len will be replacing an AC/Heat unit in the front of the church. Repair of current unit is not cost effective versus replacing.

- **AI** – asked if we needed to have a budget for the Hospitality Committee even though Leona is retiring. If someone wants to take over, will money be available? Father replied that the person who takes over will need to decide what events they want the group to do, and then they would need to present that information to the Finance Council for a budget approval. The money would be available, but not knowing what they want to do, we don't want to just throw in a number.
- **Leonard** – told the Council that this is the 1st time a budget has been submitted that is not balanced. As we are unsure of the impact of the Diocesan Capital Campaign, we have not increased the income this year. We have the money in the bank that will cover the “deficit” indicated on the budget. We will have a better feel for how to proceed after this first year.
- **Father** – added that the CDA collection has been impacted by the Capital Campaigns of the other two parishes in the area. They have brought in only about the same money as we have, and they have been assessed much more.

AI made a motion to approve budget as submitted. Len seconded the motion.

DISCUSSION

- **Joyce** asked when the Capital Campaign was starting. Father replied in July. We have been asked to contribute \$500k over a five-year period. The pledges are collected the first year, and then it is up to the Diocese to collect the pledges. We will receive back 30% of what ever is contributed by our parish.
- **Katie** asked if we had received money from our insurance for the damaged sign. Father replied that we will receive a portion of the cost as we upgraded our sign.

After conclusion of the discussion, the motion was approved with all in favor.

• Nomination for President

AI nominated Len for president. Len accepted nomination. Joann Seconded nomination. There were no other nominations. Len is the President beginning on July 1, 2018. His term as President will be for two years.

• Nomination for Vice President

AI nominated Sean for Vice-President. Sean accepted the nomination. Len seconded the nomination. There were no other nominations. Sean is the Vice-President beginning on July 1, 2018. His term as Vice-President will be for two years.

Member Concerns –

Father – indicated his thanks to Leonard for his work on the Finance Council, and the hard work they had done during the budget process. He also added thanks to Len for his help with the heating/ac unit in the St. Francis room.

AI – asked if a thank you could be included in the bulletin to Bill & Eileen Gagnon for building of altar furniture.

Agenda items for next meeting on July 9, 2018

Territorial Days

Halloween

Al made a motion to close the meeting after prayer and mission statement at 6:57 pm. Sean seconded the motion. Approved with all in favor.

Closing prayer – Father Fred

Mission statement read by all.

Next meeting July 9, 2018