

## St Catherine Labouré Pastoral Council Meeting

January 12, 2019

### Call to Order by President Len Rechichar at 9:15 am

**Present** – Joyce Ford, JoAnn French, Sean Holmes, Katie Napp, Al Parnell, and Len Rechichar and Father Fred

**Absent** – Michael Orley (excused) John Reed (excused)

**Guests** – none

**Recorder:** Tammy Holmes

**Opening prayer** – JoAnn

### Reading of Parish Mission Statement:

*Mission Statement: We, the community of St. Catherine Labouré, empowered by the Holy Spirit, will strive to serve the Gospel message in reaching out as the Body of Christ to serve our brothers and sisters.*

### Approval of minutes –

**Al made a motion to approve the minutes from November 12, 2018. Len seconded the motion. Approved with all in favor.**

### Call to the public:

**None.**

### Public concerns voiced to Council members:

**Katie** – Barbara Cox voiced concerned about Holy Family Ministry needing a kitchen to cook for the public when they hold events. They would like to reach out to the greater community and not just our own parishioners.

**Len** – had concerns about a member of the Knights brought to his attention and with Father's guidance the issue has been addressed with the people in question. Until some issues are resolved, they have been asked to stay home – no participation will be allowed for any parish activity. This was a difficult issue, and Father was very helpful in helping them to understand that one family cannot compromise the needs and concerns of the rest of our families – especially when there are biohazard issues to consider. The family has begun taking steps to correct the issues including medical attention and a cleanup of their home.

**Joyce** – had received more complaints about lights for confessional – mainly that the light wasn't working. She added that they don't like not being able to talk like they used to while waiting for Confession. Tammy reported that the light has been repaired. Father is pleased with the more prayerful preparation for Confessions.

### Pastor's Report:

**Father** – reported that the meetings in Los Angeles for the Claretian Order went well. This was a working assembly that will alternate between Chicago and Los Angeles yearly. The retreat will be held in Chicago later this year, and it too, will alternate between Chicago and Los Angeles every year. The Provincial wants to send a second priest here in July. We would need to build a room onto the rectory. Father is asking the Provincial to send a letter to the Finance Committee to ensure the parish of the long-term stability of the

position due to the investment that we will need to make. The Claretians are looking at discontinuing some of their ministries as the number of active priests is declining. This will be decided as the year progresses. The Claretian Order is dying – there are less than 90 people in the combined provinces – they are no longer thriving. Our parish must grow in order to thrive.

Father had the opportunity to evaluate how the ministries and groups are working here at St. Catherine's while at the meetings. Are we doing things out of our care for people, or just something to "look good to others?" Father will be asking the groups to attend the meetings of the Pastoral and Finance Councils to make sure that their group is meeting the needs of the parish, and the parish is meeting their needs.

The Diocese is offering various workshops in Phoenix the end of January. The Parish will pay for people to attend the workshops. The speakers at these workshops will be national speakers. Everyone needs to grow. This is an opportunity to learn how to revitalize ministry in our parish.

Father reported that the wall oven and refrigerator have arrived for the kitchen. They are scheduled for installation toward the end of the month. Katie asked if this was part of the remodel of the kitchen. Father replied no, just replacement of the two items. He added that the last proposal for remodeling the kitchen was close to \$50,000. Tammy replied that the last proposal to rework the kitchen was only \$25,000, not \$50,000. Father asked to have the paperwork pulled and resubmitted to the Finance Council for consideration.

- ***ACTION ITEM: Tammy to pull the last proposal to the Finance Committee regarding the kitchen to resubmit to the Finance Council.***

#### **Committee Reports –**

**AI** – suggested we might want to reconsider reestablishing a maintenance committee to address issues that are needed. Father replied the parish facility should be examined bi-annually to keep ahead of major issues.

***ACTION ITEM: Father will work on putting together a committee.***

**Katie** – reported that the Ladies will again be doing the annual baby shower for Life Pregnancy Resource Center (Mother's Day), and they have increased their donations to FOCUS Campus Ministry, SVdP, and Life Connections. The Ladies would like to know how to help the parish with a donation of money. Katie suggested perhaps they could donate toward the kitchen.

#### **OLD BUSINESS –**

##### **• Review of Parish Pastoral Plan**

- **Reach out to former Catholics** – Catholics Welcomed Home, RCIA, Intentional Disciples
- **Establish multi-generational programs** – Holy Family Ministry, Young Adult Group
- **Increase ministry volunteers** – As new members join parish, we are getting an occasional volunteer.
- **Foster Spiritual Growth** – Intentional Disciples program. Bible Studies, Adult Formation Classes, Young Adult Group.

- **Standing Agenda Items from previous meeting**

- **Halloween cost estimates – Katie** talked to Sharlia Hartness who could make a spin the wheel game for the booth. Cost of booth, prizes and candy would run about \$250. This will be considered during the budget process Len will be completing in February.
- **Mock up of informational flyer – Al** suggested that we do a welcome letter that can be made available for the holidays for visitors.

***ACTION ITEM: Al to provide a mock up of the welcome letter so that it can be put into use.***

- **Standing Agenda Items**

- **Easter – Len** – reported that the Knights will be doing gift cards for Easter. They will be given to Father Fred to hand out as needed.
  - Katie – reported the Ladies have chosen to focus on the Mother’s Day baby shower, and will not be doing anything for Easter.
- **Pastoral Council Budget Suggestions**
  - **\$250 Halloween**
  - **\$100 Meetings and supplies**

***ACTION ITEM: Council members need to send other ideas for the budget to Len by February***

- **Project Update**

- Electronic Locks for church/hall – parts on order – waiting for install.
- One heater unit down in hall – gas valve – Len will be repairing it this coming week

- **Parish Newsletter Assignment**

- February issue – JoAnn (due January 15)

### **New Business**

- **Upcoming Events (January 13 to 31)**

- Knights Parish Breakfast January 13 - 8 am to 11:30 am (hall)
- Just Coffee Jan 19 & 20 after Saturday night and Sunday morning Masses
- St. Catherine’s Angels January 19 - 9 am in the St. Michael room
- Children’s Liturgy of the Word – January 27 at the 9:30 am Mass
- SVdP Donuts and Coffee – January 27 after 7:30 am & 9:30 am Mass

- **Parish Newsletter Assignment**

- March – due February 15 – Al (will mention the Easter help available)
- April – due March 15 - Joyce

### **Member Concerns –**

**JoAnn** – feels we need ushers to help people get seated – not just people to take up the collection. We have an aging population and it is difficult for them to move father into the pew. The ushers need to walk the aisles and ask people to move over if possible. She hasn’t seen this happening at Mass. Tammy did respond that the ushers do seat people, but at the Christmas Mass the crowd was very large, and perhaps JoAnn didn’t see them trying to seat people.

***ACTION ITEM – the Liturgy Committee needs to be asked to address Usher training issues.***

- **JoAnn made a motion to put the discussion regarding Christmas Masses on the September and November meetings as a standing item. Joyce seconded the motion. Approved all in favor.**

***ACTION ITEM: Tammy to add the Christmas Mass discussion to the standing item list.***

**Father** – suggested the Council should send a get-well card to John Reed. Tammy had a card and it was signed by all present and mailed to John.

**Tammy** – added congratulations to Al for his 20 years on the Council.

**Agenda items for next meeting on March 11, 2019 at 6 pm in the St. Michael Room**

**Al made a motion to close the meeting and begin the retreat portion of the day after prayer and mission statement at 10:30 am. Sean seconded the motion. Approved with all in favor.**

**Closing prayer – Father Fred**

**Mission statement read by all.**

**Next meeting March 11, 2019**